**Recommended Practices for Trading or Transferring CWC Chemicals**[[1]](#endnote-1)

Enterprises that transfer CWC scheduled chemicals (internationally and domestically) should consider notifying the customer that activities involving Scheduled chemicals (i.e., processing, consumption, export, or import) may trigger a reporting requirement to their NA (CWC).

**The following information can be provided to your customer when transferring Scheduled CWC chemicals domestically or internationally:**

* Your enterprise might consider adding a statement to invoices and/or shipping documentation that indicates applicable Schedule 1, 2, or 3 chemical requirements and restrictions.
* Commercial documentation (including, but not limited to, sales contracts, order confirmations, invoices, dispatch notes, air waybills, bills of lading, truck bills of lading, and packing lists) should clearly alert she recipient of certain specific requirements and prohibitions and that the chemicals are subject to CWC controls. Your enterprise should consider developing a **notification statement** informing your customer that the chemicals may be subject to a CWC reporting requirement.

Note: *This section of the ICP Guide also contains a notification statement template that can be customized by your enterprise*.

* Provide contact information for the National Authority (CWC), to assist customers that have questions concerning the CWC.

1. Adapted and modified from: “Global Chemical Industry Compliance Programme (GC-ICP),” CWC, December 2006, Version 1.0, <http://www.cwc.gov/assets/pdf/industry\_compliance\_programme\_2006\_11\_29.pdf>. [↑](#endnote-ref-1)